

Kingston Fire District  
Finance Committee Meeting  
August 8, 2012

Minutes

**Call to Order:** Warden Sciabarrasi called the KFD Finance Committee Meeting to order at the Kingston Fire Station at 11:04 a.m. Present were KFD Warden Ina Sciabarrasi, KFD Treasurer Carleen Lefebvre, URI Asst. VP Business Services J. Vernon Wyman, and Interim Director of URI Public Safety Stephen Baker and KFD District Manager Jodi Hall. KFD Chief Nate Barrington arrived at 11:10 a.m., returning from a call.

**Absent:** There was no one from the public present.

**Treasurer's Report:** Lefebvre presented the Treasurer's Report. Discussion was held and Wyman had questions regarding the balances. Hall explained the year end wasn't closed out yet. It was tabled to have this done. Hall will forward updated Reports when they are completed. There were no further questions.

**Approval of Minutes:** The members present reviewed and approved the Minutes of the last meeting on March 15, 2012.

**New Business:**

- **Contract:** Barrington presented a Memo to the Committee
  - o **Budget Projections 2013-2016:** The Committee reviewed the Projections as presented by Barrington. Brief discussion was held and it was noted that the ratio of revenue support is remaining the same URI 63% and KFD 37%.
  - o **Calculation of debt service for L2 for fiscal year 2015-2016:** Discussion was held regarding the debt service. Looking at Capital Reserves investment so that the L2 payment threshold may be met. Wyman recommended that the L2 be evaluated by an independent contract to determine the threshold of how far it may be feasible to go out before investing in a new Ladder Truck. Sciabarrasi suggested that Engine be reevaluated as well to determine staggering the purchases as both apparatus were originally purchased within 6 months of each other. Barrington mentioned that VFIS may be able to do this and that he will contact the person there regarding the same.
- **Fire Detail Rate:** Barrington referred to the Memo on increasing the fire detail pay rate starting July 1, 2013. He mentioned that there has not been an increase in the pay rate in over 10 years. This would also effect what is charged to the customers so that would have to increase as well. He also said that with all the sprinkler systems being put in on campus etc that the thresholds may be pushed out to 500 which would eliminate some of the Fire Details we currently do annually. Wyman asked that research be done comparing rates throughout the State with similar Departments. Barrington will put research together regarding the same

- **Accounts Receivables:** URI Past Due: Brief discussion was held. Hall said that a couple of past due payments have been received. The remainder balance that is due is from events held through the athletic department. No further discussion was held.

**Old Business:**

- **Consolidating Finance:** Tabled until further information is put together to present.
- **Generator:** Barrington told the Committee we are waiting to hear if we will receive the AFG grant for a new generator. Notices of awards should start coming out in September. Wyman said if we do get it he would be interested in having Dave Lam evaluate KFD's current generator to see if they can use it on campus, possibly at Briar Lane for URIPD.

**Next Meeting:**

- October 17, 2012 at 11:00 AM at the KFD Station – Finance Committee Meeting

The meeting was adjourned at 12:29 p.m.